

### Role profile

<b>Job title</b>	Senior Project Engineer	<b>Reference ID:</b> W12781
<b>Location</b>	Leigh	
<b>Reporting to</b>	Operations Manager or Project Manager	

### Purpose statement

Responsible for the profitable management of a project or part project and ensure engineering, quality, safety and time parameters are met.

### Key accountabilities

#### Financial / Commercial

- Deliver cash and profit expectations
- Control and monitor material and sub-contract procurement against tender
- Manage the sub-contract packages to comply with our requirements
- Manage the financial productivity of the labour resource
- Manage the recovery of variations
- Assist the Senior Project Surveyor with reports, valuations and forecasts
- Manage the commissioning and hand over procedures
- Work to agreed quality plan
- Maintaining accurate records of communication and job progress by attending relevant site meetings
- Monitoring the nature and volume of any defects reported and ensure all justifiable complaints are speedily responded to and resolved
- Monitor and report progress of the installation against programme
- Manage and monitor material deliveries
- Ensuring planned site activities are efficiently carried out, with particular attention being given to the planning and control of labour resources and storage, control and utilisation of materials
- To manage a single project of £2m to £5m or a number of smaller schemes

#### People

- Manage the information flow to our sub contractors and labour force
- Ensuring Project and Site Teams are adequate and suitably qualified to undertake their duties including all Health & Safety requirements.
- Motivating and managing the Project and Site Teams to ensure a high level of performance
- Monitoring site conditions and inter company/personnel relationships to ensure contract performances are not adversely affected through poor relationships or working conditions
- Co-ordinate sub-contractors and suppliers
- Ensure resource availability to deliver the project plan

#### **Customer Satisfaction / Business Development**

- Interpret the requirements of the specification and the drawings
- Understand technical content of their specification and drawings
- In conjunction with Project Manager resolve any conflicts between our contractual obligations and the “wants” of the client/contractor
- Ensure quality and delivery gives rise to repeat business
- Maintain a good working relationship with client/contractor
- Ensure technical/engineering compliance

#### **Corporate Policy / Procedure**

- Implementation and maintain Lorne Stewart values
- Conduct ethical and equitable business practice in line with these values
- Implementation all relevant and appropriate company policy and procedure
- Ensuring the Site Teams are fully aware of and clearly understand both the Company’s and Project Team safety requirements and that they are adhered to.

#### **Technical skills / Knowledge**

- Have management experience in multi-discipline contracts and be capable of managing the data flow process
- Will have attended relevant health & safety courses
- Wide site management experience
- Have attended a health & safety supervisory level course
- Have appropriate building service industry experience
- Knowledge of construction contracts and procedures
- An Engineering qualification
- Competent in relevant IT skills

#### **Person Specification**

- Can demonstrate high level of communications, control, organising, motivational and management skills
- Able to interpret engineering specifications and drawings
- Ability to delegate effectively
- Leads by example, demonstrate trust in the team
- Expertise in role

**Closing date: 24<sup>th</sup> April 2019**

**If you are interested, please email your CV with the following reference number W12781 to [human.resources@lornestewart.co.uk](mailto:human.resources@lornestewart.co.uk)**

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